

## EAST RUDHAM PARISH COUNCIL

Minutes of the meeting held on 18th April 2017 in the Rudhams Village Hall at 7.00pm

**Present:** Cllr A Elburn (Chair), Cllr M Pearson, Cllr M Wragg,  
Cllr Mrs R Weeks, Cllr H Mines, Cllr D Hatherly, Cllr Mrs S Jones

**In attendance:** The Clerk

**Parishioners:** One

1. **Apologies for absence** were received from Cllr J Horsfield, Cllr J Dawson

2. **Declarations of Interest**

Chairman declared an interest as husband of the Burial Clerk

3. **Minutes** of meeting held on 21st March 2017 had been circulated. Cllr Mrs Weeks proposed they were accepted. All in favour. **Resolved to approve the Minutes.**  
Chairman proposed that a donation of £15 be made for use of the Church for the March Council meeting. All in agreement.

4. **Report from County Councillor/Borough Councillor**

Cllr Chenery of Horsbrugh was not present due to being in purdah for the NCC elections.

5. **Updates on recent items**

5.1. **Parish partnership grant - SAM2 signs**

Chairman advised that the Memorandum of Understanding had now been signed and the signs ordered from Westcotec.

5.2. **Jack's Lane Wind Farm Community Benefit Fund**

Chairman advised that Cllr Horsfield had applied for a grant for new seats.

5.3. **Church wall**

Chairman advised that he would be having further discussion with the builder.

5.4. **Dog waste bin**

Chairman advised that he had contacted Highways regarding siting of the second bin but had not yet received a reply. An invoice for the cost of emptying the first bin had now been received.

5.5. **Litter pick**

Chairman considered it had been a successful event. Ten people had taken part, and 12 bags of rubbish had been collected. Much of the rubbish had been collected from Station Road where the contractors were working. Clerk had thanked CleanUp for their help.

5.6. **Newsletter**

Cllr Mrs Weeks appealed for articles for the spring newsletter.

5.7. **Defibrillator**

Came and Company recommended councils exercise caution when installing defibrillators and understand the insurance risks involved. Chairman to speak with the potential sponsors.

### **5.8. Village store with post office**

Cllr Pearson said that there had been no progress yet.

### **5.9. Station Road speed limit amendment order**

An amendment order had been issued, and notices had been displayed in Station Road. Clerk had thanked Tom McCabe for his help.

### **5.10. New access opening on Station Road**

Clerk advised that Damien Jeffries, Highways technician, had responded to Council's letter.

### **5.11. Overgrown hedges**

None at present.

### **5.12. Disabled parking outside the School**

Clerk had written to the Headteacher, but an email had since been received from the disabled father advising that his daughter had now transferred to another school.

## **6. Planning matters**

### **6.1. Planning applications for consideration**

None received.

### **6.2. Planning decisions**

None received.

### **6.3. Other planning matters**

#### **6.3.1. Review of Local Plan**

A letter received from Ian Gomm was presented. A draft version of the Local Plan will be available towards the end of 2017.

#### **6.3.2. CPRE - campaign to oppose new housing targets**

The letter received from CPRE was presented. Council resolved not to comment on this issue.

#### **6.3.3. The Orchard Residents Association**

A letter received from Cliff Allen was presented. All in agreement for a letter to be sent thanking Mr Allen for his letter and advising that Council are still very concerned regarding the increase in traffic on Station Road.

## **7. Financial matters and authorisation of payments**

### **7.1. Balances at 1st April 2017**

Investment Ac	576.78
Business Premium Ac	9.65
Community Ac	4279.69
Unpresented cheques	
101518	25.93

**Total funds** **4840.19**

### **7.2. Receipts**

**100297** Mr & Mrs Winder (newsletter adverts) 24.00

**100298** J J Gray (sale of benches) 350.00

Chairman advised that he had sold three Cemetery benches.

### **7.3. Payments**

Clerk sought authorisation for the following payments:

<b>101523</b> John W Doubleday (parish mower)		
3208.33 VAT 641.67	Total	3850.00
Chairman advised that the mower had not yet been delivered/collected. £850 had been agreed in part exchange for the old mower, so a cheque had been drawn for £3000.00.		
<b>101524</b> DVLA (first registration fee)		55.00
<b>DD</b> 4 Apr SSE (streetlight power 2 Mar - 3 Apr)		
41.23 VAT 2.06	Subtotal	43.29
6.03 VAT 0.30	Subtotal	6.33
	Total	49.62
<b>101525</b> K & M Lighting Services Ltd (streetlight maintenance Apr '17)		
21.61 VAT 4.32	Total	25.93
<b>101526</b> Mrs I Woods (Clerk's salary Apr '17)		227.91
<b>101527</b> Norfolk ALC (subscription)		142.72
<b>101528</b> BCKLWN (dog waste bin emptying)		
16.90 VAT 3.38	Total	20.28
<b>101529</b> Alan Boswell Group (mower insurance)		69.97
Chairman advised that the new mower had to be insured in order to get road tax. As soon as the new mower is registered the insurance will be removed from the old mower.		
<b>101530</b> (use of church for Council meeting 21 March)		15.00
<b>101531</b> R Kendle (grasscutting Spring payment)		350.00

This authorisation was granted, cheques signed by Chairman and Cllr Pearson.

#### **Resolved to approve the payments**

#### **7.4. Other financial matters**

##### **7.4.1. Internal financial check**

Cllr Mines and Cllr Hatherly had carried out the internal financial check and found all to be in order.

#### **8. Items from Borough Council**

None received.

#### **9. Items from County Council**

##### **9.1. Highways Maintenance - local area teams**

A letter received from Nick Tupper, Head of Highways, was presented. There are now three Highways areas based at Aylsham, Ketteringham and Saddlebow. Clerk to contact Mr Tupper to obtain an email address for the Saddlebow depot.

#### **10. Items from Norfolk ALC/SLCC**

##### **10.1. Weekly newsletters**

#### **11. Items from Police**

##### **11.1. Rural Barnstorming Event**

Police are holding an event on 2 May at Snettisham Park Visitor Centre at 7.15pm

## **11.2. Newsletter**

All agreed this new format is unacceptable as Council do not learn of crimes specifically related to East Rudham.

## **11.3. SNAP meeting**

The next SNAP meeting will be held on 10th May at Early Years Centre, Saxon Way, Dersingham at 7.00pm.

## **12. Items regarding Open Spaces**

### **12.1. Play equipment inspection and report**

Cllr Mines advised that he had chiselled the split wooden support. He was concerned that a slat was broken on a playground seat. All agreed it was not economic to repair as it was intended that the seat would be replaced if the grant application was successful.

Cllr Hatherly to carry out the inspections until the May meeting.

### **12.2. RoSPA inspection**

The annual equipment safety inspection will take place in June.

## **13. Other correspondence**

### **13.1. email from website host**

An email received from Council's website host was presented. Ian George will cease hosting the website after December 2017. Cllr Pearson suggested that Council consider a Wordpress free website. Clerk to contact Norfolk ALC.

### **13.2. Local election campaign poster**

Poster displayed on noticeboard.

### **13.3. RAF Marham information event 25th April 2-6pm**

For the folder.

### **13.4. Community Car Scheme - minutes 16 February meeting**

For the folder.

### **13.5. Community Car Scheme - AGM 11th May in Rudhams Village Hall 7.30pm**

Cllr Wragg and Cllr Mrs Jones to attend. Clerk to advise Malcolm Tibble.

### **13.6. Norfolk Family Mediation - funding appeal**

To be filed for reference

## **14. Items for inclusion on next agenda**

### **14.1. Burial fees review**

### **14.2. Website**

## **15. Date of next meeting**

Tuesday 16th May 2017      Annual Parish (Electors) Meeting 7.00pm  
Annual Parish Council Meeting 8.00pm  
May Parish Council Meeting 8.30pm

There being no further business Chairman closed the meeting at 8.35pm