

EAST RUDHAM PARISH COUNCIL

Minutes of meeting held on 15th August 2017 in the Rudhams Village Hall at 7.00pm

1. **Present:** Cllr A Elburn, Cllr M Pearson, Cllr J Dawson, Cllr M Wragg,
Cllr H Mines, Cllr Mrs R Weeks, Cllr J Horsfield,
Cllr Mrs S Jones, Cllr D Hatherly

In attendance: The Clerk

Parishioners: Two

2. Declarations of Interest

Chairman declared an interest as husband of the Burial Clerk.

3. **Minutes** of meeting held on 18th July 2017 had been circulated. Cllr Mrs S Jones proposed they were accepted. All in favour.

Resolved to approve the Minutes.

4. Report from County Councillor/Borough Councillor

Cllr Chenery of Horsbrugh was not present and had not provided a report.

5. Updates on recent items

5.1. SAM2 signs

Cllr Mines advised that he had made adjustments to the sign and was monitoring when the batteries needed to be charged. He had provided an example of data for circulation in the folder.

5.2. Jack's Lane Wind Farm Community Benefit Fund

Cllr Horsfield advised that no further meetings would be held until 2018 and recommended that Council begin discussion on possible grant applications. He had been asked to provide an end-of-project report for the parish seats grant.

5.3. Church wall

Chairman advised that this project was ongoing.

5.4. Dog waste bin

Chairman advised that this project was ongoing.

5.5. Defibrillator

Cllr Pearson advised that the Community Heartbeat Trust (CHT) had been very helpful, advising that Council should apply for a Lottery grant. A bid for £2800 would be submitted imminently. CHT would purchase, install and insure the defibrillator. The cost of the equipment would be £1995, carriage £20, installation £200. A management agreement would be necessary with a cost of £126 for the first year. Chairman said he would contact the person who had come forward to sponsor the defibrillator to advise of developments.

5.6. Website host

Cllr Hatherly was prepared to take over hosting the website as soon as possible.

5.7. Overgrown hedges

Following receipt of a second letter from Council, Lockinge had cut back the lavender to the edge of the property, allowing maximum width of the pavement.

5.8. Village store with post office

Chairman advised that there was uncertainty as to whether the post office would be reinstated in the village store. Cllr Horsfield proposed that a letter be sent to Royal Mail advising that the posting facility at the village store was no longer available and a replacement post box on the south side of A148 was needed. All in agreement, Clerk to contact Royal Mail.

5.9. St Mary's Church environs

Chairman had attended a meeting with PCC on 3rd August. He had advised PCC of their responsibility to monitor the condition and safety of headstones, and he then advised PCC of those at risk and their responsibility to organise any remedial work deemed necessary. Clerk advised no reply had yet been received from Borough Planning re Church Cottage.

5.10. Parish partnership grant projects

Chairman invited members to suggest projects. He agreed to arrange to meet with Highways Engineer Sally Bettinson to discuss extending the kerbing of the south side of the Green, and to obtain a costing. Other projects suggested were a trod to the Folly houses and fencing of the north side of the Green. Chairman to research if it would be lawful to fence the Green.

5.11. New play equipment

Cllr Dawson suggested a spinner, and Cllr Hatherly suggested a pirate ship. Both agreed to research the costs, manufacturer, etc.

6. Planning matters

6.1. Planning applications for consideration

17/01520/F Thrift Cottage, Back Lane

Construction of a conservatory

Recommendation: support

6.2. Planning decisions

17/01086/F 44 Bagthorpe Road

Demolition of existing outbuilding and replacement with new outbuilding on similar footprint (retrospective)

Application permitted - delegated decision 27 July 2017

6.3. Other planning matters

6.3.1. NNDC planning application PF/17/0729

Erection of 94 dwellings with associated infrastructure at Kipton Wood and The Orchard, former RAF base West Raynham, NR21 7DQ

Chairman advised that four council members had attended a meeting arranged by The Orchard Residents Association on 29th July. A letter objecting to the application had been submitted to NNDC.

6.3.2. Norfolk Strategic Framework consultation

For the folder.

6.3.3. CPRE - vision for Norfolk consultation

For the folder.

7. Financial matters and authorisation of payments

7.1. Balances at 1st August 2017

Investment Ac

576.78

Business Premium Ac		9.65
Community Ac		20661.53
	Total funds	21247.96

7.2. Receipts

100301 West Rudham PC (SAM2 signs) 1689.00

7.3. Payments

101552 Westcotec Ltd (SAM2 signs)
 East Rudham PC 3567.00 VAT 713.40 Subtotal 4280.40
 West Rudham PC 3378.00 VAT 675.60 Subtotal 4053.60
 Total 8334.00

DD SSE 2 Aug (streetlight power 6 July-1 Aug)

36.58 VAT 1.82 Subtotal 38.40
 5.54 VAT 0.27 Subtotal 5.81
 Total 44.21

101553 J Harris (Churchyard maintenance) 85.00

101554 K & M Lighting Services Ltd (streetlight maintenance August '17)
 21.61 VAT 4.32 25.93

101555 I Woods (Clerk's salary August '17) 233.16

101556 Centrewire Ltd (parish seats)
 565.27 VAT 113.05 Total 678.32

101557 Mazars (external audit financial year 2016/17)
 200.00 VAT 40.00 Total 240.00

101558 J Horsfield (reimbursement re Screwfix invoices for fixings and bolts for parish seats)

5.00 plus 18.22 VAT 3.63 26.85

101559 A Elburn (reimbursement re Thing Me Bobs invoice for SAM2 padlock)
 6.65 VAT 1.33 Total 7.98

101560 A Elburn (reimbursement re TNS invoice for strimmer line)
 11.25 VAT 2.25 Total 13.50

7.4. Other financial matters

7.4.1. Mazars - completion of audit

The audit is complete. Completion notice displayed on notice board and on website.

7.4.2. Mazars - client satisfaction survey

Clerk to complete.

8. Items from Borough Council

None received.

9. Items from County Council

None received.

10. Items from Norfolk ALC & SLCC

10.1. Weekly newsletters

11. Items from Police

11.1 Police Connect

Police Connect had provided a list of contacts. For the folder.

12. Items regarding Open Spaces

12.1 Play equipment inspection and report

Concerns were expressed regarding stinging nettles in the play park. Cllr Pearson to carry out the inspections until the September meeting.

12.2. Grasscutting

Parishioner Bruce Thornton was cutting the grass at the communal area in Broomsthorpe Road.

12.3. Road behind the Green

A parishioner had attended the meeting to bring a traffic incident to Council's attention. All agreed there was a need to restrict the amount /speed of traffic using the road to the south of the Green. It was suggested that Keep Left bollards in the centre of the road would help to restrict traffic. It was also suggested that if an additional post was erected in the road behind the Green, speed warnings would be displayed and data could be saved by SAM2. Chairman to discuss these proposals with Highways.

13. Other correspondence

None received.

14. Items for inclusion on next agenda

Traffic problems in Station Road

15. Date of next meeting

Tuesday 19th September 2017 at 7.00pm

There being no further business Chairman closed the meeting at 8.45pm.