

EAST RUDHAM PARISH COUNCIL

Minutes of the meeting held on 21st February 2017 in the Rudhams Village Hall at 7.00pm

Present: Cllr A Elburn (Chair), Cllr M Wragg, Cllr J Horsfield, Cllr Mrs R Weeks, Cllr H Mines, Cllr Mrs S Jones, Cllr D Hatherly

In attendance: The Clerk

Parishioners: One

Apologies for absence were received from Cllr M Pearson, Cllr J Dawson and Cllr M Chenery of Horsbrugh

2. Declarations of Interest

Chairman declared an interest as husband of the Burial Clerk.

3. Minutes of meeting held on 18th January 2017 had been circulated. Cllr Mrs Jones proposed the Minutes were accepted. All in favour.

Resolved to approve the Minutes.

4. Report from County Councillor/Borough Councillor

Cllr Chenery of Horsbrugh had sent apologies as he was attending a budget-setting meeting.

5. Updates on recent items

5.1. Co-option of David Hatherly

Chairman welcomed David Hatherly to the meeting and introduced him to the members of Council. Cllr Hatherly completed the Declaration of Acceptance of Office, witnessed by the Clerk, and completed the Register of Disclosable Pecuniary Interests.

5.2. Jack's Lane Wind Farm Community Benefit Fund

Cllr Horsfield advised that the Fund would be open to receive bids until 31st March.

Chairman advised that he would discuss a possible defibrillator bid with Cllr Pearson, and invited Council members to put forward other suggestions.

5.3. Church wall

Chairman suggested that the builder who had provided the original quote for wall repair should be contacted. All in agreement. Cllr Mrs Weeks suggested grant funding be sought.

5.4. Dog waste bin

Clerk advised that two emails had been sent to John Hussey but no replies had been received. It was believed the dog waste bin was being well-used and was being emptied regularly. Council discussed the possible purchase of another bin and sites suggested were the top of Bagthorpe Road and the centre of the village. Chairman to inquire if these were acceptable sites regarding Highways and accessibility for emptying. It was hoped a sponsor might come forward to fund the second bin.

5.5. Parish partnership grant

A decision on whether the bid had been successful was expected in March.

5.6. Post box on South of A148

Clerk advised that no response had been received from either Sir Henry Bellingham MP or Moya Greene of Royal Mail.

5.7. Overgrown hedges

Cllr Mines advised that the overgrown hedge from Eye Lane had been cut.

5.8. Traffic matters in Station Road

Copies of the emails from Richard Austin had been sent to Tom McCabe. Letters had been sent to the occupiers of the Folly houses.

5.9. Newsletter advertisers

Cllr Mrs Weeks said no new advertisers had been forthcoming.

5.10. Memorial Seat

Clerk had contacted Mr Grimes and explained that floral tributes were only permitted in the Cemetery. Mr Grimes gave consent for Council to remove any inappropriate tributes.

5.11. Smeeth Charity

Trustee John Dominy had contacted the Clerk because an email from the Charity Commission had been sent to the late Martin Swale despite the Charity Commission being advised in April 2016 that Cllr Pearson had been appointed a Trustee, and the official point of contact. Mr Dominy had contacted Charity Commission and it was hoped this was now resolved.

6. Planning matters

6.1. Planning applications for consideration

6.1.1. 17/00023/T3

Prior notification: Installation of a green Haldo Telemetry Pillar at Church Road [Station Road]

Recommendation: support, with comments re siting

6.1.2. NNDC PF/17/0084 Mr & Mrs Ringer

Conversion and extension of former RAF Radio Station, currently used as a barn, to one unit of holiday accommodation

Former RAF Radio Station, Station Road, Helhoughton

Recommendation: support

6.1.3. NCC C/2/2017/2004 Longwater Gravel Company

East Rudham: Coxford Abbey Quarry, Docking Road, Syderstone: variation of conditions 2 (approved plans), 5 (phased working), 22 (restoration contours), and 23 (restoration landscaping) of planning permission C/2/2015/2021 to allow removal of tree belt and amend scheme of extraction and restoration.

Recommendation: support

6.2. Planning decisions

6.2.1. 16/00836/LB Mulberry Tree House, The Green

Listed building application

Non-determined, invalid, now returned

6.3. Other planning matters

6.3.1. Statement of Community Involvement Consultation

Responses to the consultation were required by 20 March.

For the folder.

7. Financial matters and authorisation of payments

7.1. Balances at 1st February 2017

| | | |
|---------------------|--------------------|----------------|
| Investment Ac | | 576.79 |
| Business Premium Ac | | 9.65 |
| Community Ac | | 7740.36 |
| Unpresented cheque | | |
| 101514 | 100.00 | |
| | Total funds | 8226.80 |

7.2. Receipts

| | | |
|---|--|--------|
| DC NS&I (interest 2016) | | 35.82 |
| DC PJ Kew (newsletter adverts) | | 24.00 |
| DC Anchorage Barn (newsletter adverts) | | 24.00 |
| 100294 N Williamson (newsletter adverts) | | 24.00 |
| 100295 FDFS (Cemetery fees) | | 130.00 |

7.3. Payments

Clerk sought authorisation for the following payments:

DD 2 Feb SSE (streetlight power 4 Jan - 1 Feb)

| | | | |
|-------|----------|----------|-------|
| 36.58 | VAT 1.82 | Subtotal | 38.40 |
| 5.54 | VAT 0.27 | Subtotal | 5.81 |
| | | Total | 44.21 |

101515 K & M Lighting Services Ltd (streetlight maintenance Feb '17)

| | | | |
|-------|----------|-------|-------|
| 21.61 | VAT 4.32 | Total | 25.93 |
|-------|----------|-------|-------|

101516 Mrs I Woods (Clerk's salary Feb '17)

227.91

101517 Smith of Derby Ltd (service of parish clock)

| | | | |
|--------|----------|-------|--------|
| 192.00 | VAT 4.32 | Total | 230.40 |
|--------|----------|-------|--------|

This authorisation was granted, cheques signed by Chairman and later by Cllr Pearson.

Resolved to approve the payments.

7.4. Other financial matters

7.4.1. Total cost of bus shelter project

Total costs of the project had been circulated to all Council members.

7.4.2. email re taxbase change

Gemma Coady had advised that as a result of Borough Council reducing discounts to empty, unfurnished and uninhabitable properties, taxbases had changed slightly. The East Rudham taxbase had changed from £57.18 to £56.89. It had been agreed to retain the precept at £12,425.

7.4.3. Purchase of new mower

Chairman sought Council's consent to proceed with the purchase of the new mower in the present financial year. All in agreement.

Resolved that Chairman proceed with the purchase of a new mower, and trade in the old mower.

7.4.4. Workplace pension

Cllr Horsfield asked if progress had been made regarding a workplace pension for the Clerk. Chairman advised that he would speak to Cllr Pearson who was looking into this on behalf of Council.

8. Items from Borough Council

None received.

9. Items from County Council

None received.

10. Items from Norfolk ALC/SLCC

10.1. Weekly newsletters

Circulated to all Council members.

11. Items from Police

11.1. email from PC Emily Carter re community engagement

PC Emily Carter advised that parish councils would be receiving a monthly update with crime figures for East Rudham and a small number of neighbouring parishes.

11.2.

For the folder.

12. Items regarding Open Spaces

12.1. Play equipment inspection and report

Cllr Wragg had carried out the inspections. He reported a broken seat. Cllr Horsfield will carry out the inspections until the March meeting.

12.2. Stonepit Wood report

For the folder and forwarded to Cllr Mrs Weeks for the newsletter.

12.3. Seats

Cllr Horsfield had researched seats and benches made of recycled material to find out if it would be more economical to purchase new seats/ benches rather than repair and maintain the existing ones. The Eastmoor range were competitively priced, the seats were made of metal frames with recycled plastic slats. All agreed seats would be preferable to benches. An Eastmoor seat would cost £106.43 plus VAT. To keep delivery costs as low as possible, Cllr Horsfield advised purchasing five seats. He was prepared to store the seats until they were installed. Cllr Mines proposed that a grant application be made to Jacks Lane Windfarm Community Fund. All in agreement.

Resolved that a grant application be made to Jacks Lane Windfarm Community Fund for five Eastmoor seats.

12.4. Litter pick

Chairman sought views of Council members regarding a litter pick. All in favour. The date agreed was Saturday 18th March, meeting outside Post Office at 9.30am. Clerk to contact Borough Council and request a litter-picking kit.

12.5. Highway Rangers

Council members were concerned that the requested actions had not been carried out. Clerk advised that the Rangers had been given very short notice. Clerk to contact Highways to ensure that the actions are carried out at their next visit.

12.6. Icosa work in Station Road

Concerns were expressed at the condition of Station Road following the work carried out by Icosa. All in favour of a letter being sent to Anglian Water seeking assurances that Icosa will return Station Road to a satisfactory condition.

13. Other correspondence

13.1. email re premises in Back Lane

An email had been received from a parishioner concerned about unacceptable machinery noise coming from a premises in Back Lane. Council agreed that a letter should be sent to the occupiers of the Back Lane property and the parishioner advised to contact Borough Council Environmental Health.

14. Items for inclusion on next agenda

None suggested.

15. Date of next meeting

Tuesday 21st March 2017

There being no further business Chairman closed the meeting at 9.01pm