

EAST RUDHAM PARISH COUNCIL

Minutes of the meeting held on 17th January 2017 in the Rudhams Village Hall at 7.00pm

Present: Cllr A Elburn, Cllr M Pearson, Cllr J Dawson, Cllr J Horfield, Cllr H Mines,
Cllr M Wragg, Cllr Mrs R Weeks, Cllr Mrs S Jones

In attendance: The Clerk

Parishioners: None

Apologies for absence were received from Cllr M Chenery of Horsbrugh

2. Declarations of Interest

Chairman declared an interest as husband of the Burial Clerk

3. Minutes of meeting held on 15th November 2016 had been circulated. Cllr Mrs Jones proposed they were accepted. All in agreement. Chairman signed the Minutes.

Resolved to approve the Minutes.

4. Report from County Councillor/Borough Councillor

Cllr Chenery of Horsbrugh had spoken with the Chairman. He was currently involved in debate at County Hall regarding school crossing patrols, spending cuts to provide funds for adult social care, and boundary changes.

5. Updates on recent items

5.1. Co-option of Parish Councillor

One application had been received to fill the vacancy, Mr David Hatherly. His application form had been circulated to all members of Council. All in agreement that Mr Hatherly should be co-opted to fill the vacancy.

Resolved that the casual vacancy should be filled by David Hatherly.

5.2. Jack's Lane Wind Farm Community Benefit Fund

Cllr Horsfield advised that he had been in contact with the co-ordinator. The next date for deciding grant applications would be 24th May.

5.3. Church wall

Chairman said that no further action had been taken yet.

5.4. Dog waste bin

Chairman advised that the dog waste bin had been installed and he understood it was being well used. Clerk to contact Mr Hussey re arrangements for bin emptying and payment.

5.5. Parish partnership grant

Chairman advised that an application had been made for a SAM2 sign system. A meeting had been held attended by Cllr Mines, Highways Engineer Sally Bettinson and himself to decide on locations for the signs. The signs needed to be located within the speed limit areas.

Chairman advised that, on recommendation of NCC, the bid was made jointly by East Rudham PC and West Rudham PC. The bid for £3657 had been acknowledged and a decision was expected by the end of March.

5.6. Post box on South of A148

No further correspondence had been received and it was agreed that a further letter should be sent to Sir Henry Bellingham MP, cc'd to Royal Mail.

5.7. Abandoned cars

An email received from Sally Hunt of Clean-up was presented. Investigations had shown that vehicle KR07 BVF was registered locally and was not therefore abandoned.

5.8. Traffic matters in Station Road

Chairman advised that Richard Austin of NCC had provided details of a proposed scheme for Station Road. All Council members had been consulted and the consensus was for a modified scheme with the 30mph sign south of the Folly houses and including an interim 40mph speed limit. Mr Austin had replied advising that these amendments would not be possible. All in agreement that the email correspondence should be forwarded to Tom McCabe.

5.9. Newsletter advertisers

Cllr Mrs Weeks said no further advertisers had been forthcoming.

5.10. Removal of phone boxes

Clerk advised that Borough Council had advised that the phone box could be adopted.

5.11. Remembrance Day Wreath

West Rudham PC had advised that in future they will be purchasing their own wreath.

5.12. Overgrown hedges

Cllr Mines asked that overgrown hedges be included on the agenda as he was aware of hedges that were becoming overgrown. He was concerned at the state of the hedge from Eye Lane.

6. Planning matters

6.1. Planning applications for consideration

None received.

6.2. Planning decisions

None received.

6.3. Other planning matters

None received.

7. Financial matters and authorisation of payments

7.1. Balances at 1st January 2017

Investment Ac	540.96
Business Premium Ac	9.65
Community Ac	8663.17
All cheques presented	
Total funds	9213.78

7.2. Receipts

100290 Rudhams Village Hall (contribution to grasscutting costs)	100.00
100291 NS&I (funds transfer)	6000.00
100292 West Rudham PC (Remembrance Day wreath)	6.66
100293 West Rudham PC (War Memorial insurance)	30.83
DC Barclays Bank (bank interest 5 Sep - 4 Dec)	0.45

DC	Norfolk County Council (parish partnership grant)	4737.00
DC	HMRC (VAT repayment to 30th Nov '16)	2277.73

7.3. Payments

Clerk sought authorisation for the following payments:

101506	Able Engineering Ltd (manufacture and installation of bus shelter)		
5860.00	VAT 1172.00	Total	7032.00
101507	Rae Rudd Ltd (erection of bus shelter)		
3500.00	VAT 700.00	Total	4200.00
101508	Glasdon UK (dog waste bin)		
164.42	VAT 32.88	Total	197.30
DD 2 Dec	SSE (streetlight power 2 Nov - 1 Dec)		
37.77	VAT 1.88	Subtotal	39.65
5.64	VAT 0.28	Subtotal	5.92
		Total	45.57
DD 4 Jan	SSE (streetlight power 2 Dec - 3 Jan)		
41.23	VAT 2.06	Subtotal	43.29
6.03	VAT 0.30	Subtotal	6.33
		Total	49.62
101509	K & M Lighting Services Ltd (streetlight maintenance Jan '17)		
21.61	VAT 4.32	Total	25.93
101510	Mrs I Woods (Clerk's salary Dec '16, Jan '17)		455.82
101511	Mrs I Woods (Clerk's expenses Jan '16 to Dec '16)		269.98
101512	I George (website host)		95.00
101513	BCKLWN (newsletter printing)		74.46
101514	Norfolk CAB (donation)		100.00

7.4. Other financial matters

7.4.1. Funds transfer

From Barclays Business Premium Ac to Community Ac	5050.00
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7.4.1. Precept for 2017/18

Copies of estimated expenditure for 2017/18 had been circulated, plus a list of possible capital projects. Projects included the SAM2 speed signs (£1784), an additional dog waste bin (£200), Church Wall repair (£3000) and new mower (£3045) An additional £50 was added to the estimated cost of petrol and oil bringing the total expected expenditure to £8863. There was discussion regarding the purchase of a new mower and a defibrillator. A grant application will be made for the defibrillator. Cllr Mines proposed that a new mower be purchased. All in agreement. It was agreed to keep a contingency fund of £4000. A Council Tax Support Grant of £339 will be received from the Borough Council. Cllr Mrs Weeks proposed the precept be set at £12425, which together with the Council Tax Support Grant of £339 will give a total parish funding of £12764. All in agreement.

Resolved to set the precept at £12425.

7.4.2. Bank account

Chairman advised that it was now possible for the designated cheque signatories to go online to access Council's bank account, but this can be accessed on a view-only basis.

7.4.3. Bus shelter project

Cllr Horsfield asked if Clerk could advise Council of the total cost of the bus shelter project since the project had spanned two financial years.

8. Items from Borough Council

8.1. Register of Interest forms

An email received from Jenna Pell was presented advising that a new link now exists for the Parish Councillor Register of Interests forms page of the borough Council website.

8.2. Grasscutting

A letter received from Sarah Moore was presented setting out the results of the grass cutting survey. Council had not been aware of the survey. In some areas the number of cuts will be increased from six to twelve.

9. Items from County Council

9.1. Visit by Highway Rangers

Members were invited to suggest items for action by the Highway Rangers when they visited the parish. Cllr Mines was concerned at an accumulation of leaf debris in Broomsthorpe Road on the highway and pavements from its' junction with Station Road. Cllr Wragg asked that the grips in Bagthorpe Road be dug out. Clerk to advise Rangers of these actions.

10. Items from Norfolk ALC/SLCC

10.1. Weekly newsletters

11. Items from Police

None received.

12. Items regarding Open Spaces

12.1. Play equipment inspection and report

Cllr Dawson had nothing to report following his visual inspections.

12.2. Village Green memorial seat

Chairman reported that wreaths and flowers had been placed on the memorial seat to Mr and Mrs Grimes on the Green. Since it is not Parish Council policy to permit memorial tributes except in the Cemetery, all in agreement Mr Grimes should be contacted and asked to remove the tributes.

12.3. Civic Voice - War Memorial workshop

A letter received from Anna Wilson of Civic Voice was presented, inviting Council members to a War Memorial workshop in King's Lynn on 24th January. Cllr Horsfield advised that the Rudham War Memorial had been registered with the War Memorial Trust following the renovation work carried out recently. Clerk to contact Ms Wilson to advise that the War Memorial is registered.

12.4. Streetlight at Broomsthorpe Road/Station Road junction

Cllr Mines reported that this streetlight was not working properly. Chairman to contact streetlight maintenance contractor.

13. Other correspondence

13.1. Clerks & Councils Direct No 109

For the folder.

13.2. Community Car Scheme minutes- meeting held 3rd November 2016.

For the folder.

13.3. Samaritans - appeal

To be filed for reference.

13.4. Age UK - appeal

To be filed for reference.

14. Items for inclusion on next agenda

None suggested.

15. Date of next meeting

Tuesday 21st February 2017

There being no further business Chairman closed the meeting at 9.09pm