

EAST RUDHAM PARISH COUNCIL

Minutes of meeting held on 21st March 2017 in the Church at 7.00pm

1. Present: Cllr A Elburn (Chair), Cllr M Pearson, Cllr J Dawson, Cllr H Mines, Cllr M Wragg, Cllr J Horsfield, Cllr Mrs R Weeks, Cllr Mrs S Jones, Cllr D Hatherly

In attendance: The Clerk

Parishioners: Five

2. Declarations of Interest

Chairman declared an interest as husband of the Burial Clerk.

3. Minutes of meeting held on 21st February 2017 had been circulated. Cllr Mrs Jones proposed the Minutes were accepted. All in agreement.

Resolved to approve the Minutes.

4. Reports from Visitors

4.1. County Councillor/Borough Councillor M Chenery of Horsbrugh

Cllr Chenery of Horsbrugh advised that at present discussions were taking place regarding boundary changes and the sharing of services with other councils. He advised that he would be attending a Mental Health Trust meeting. There would soon be a period of purdah to allow councillors to campaign for the local elections on 4th May.

4.2. Mrs Diane Rayfield

Mrs Rayfield had attended the meeting to make the Council aware that she had been trying, unsuccessfully, to sell the village store that incorporated the post office. Leaseholders Mr and Mrs Rayfield had moved to Spain but Mrs Rayfield had returned six months ago to temporarily take over the running of the business and considered the business was now in a healthy state. Mrs Rayfield advised that if no buyer can be found that the shop and post office will close. She was willing to consider passing the business and post office to the community, and would be prepared to discuss monthly repayments. All were in agreement that much more discussion was required, with more information available, and it was agreed that a meeting would be held, attended by the Parish Council and Mrs Rayfield, on 28th March in the Village Hall at 7.30pm.

Resolved that a meeting be arranged for 28th March at 7.30pm in the Village Hall.

4.3. Mr Matthew Parr-Burnham

Mr Parr-Burnham introduced himself and said he had attended the meeting to bring to Council's attention an opening that was being created on to Station Road to allow access by lorries to a site where trees were being felled. He sought Council's help to ascertain if planning consent had been granted for the new access. All in agreement for a letter to be sent to Highways.

Resolved that the Clerk write to Highways.

5. Updates on recent items

5.1. Parish partnership grant

Chairman advised that the bid for a parish partnership grant for SAM2 speed signs had been successful. The total cost of the scheme was £6945.00; £1783.50 payable by East Rudham PC, £1689 payable by West Rudham PC and £3472.50 contribution from NCC. The units could now be ordered. Chairman signed the acceptance form, witnessed by the Clerk.

5.2. Jack's Lane Wind Farm Community Benefit Fund

Cllr Horsfield said that he would be pleased to submit the grant application for the parish seats if, as Council's representative, it was permissible. The grant application needed to be submitted by 31st March. Cllr Horsfield advised that a meeting to decide which bids were to be supported would be held on 24th May.

5.3. Traffic matters in Station Road

Clerk presented an email received from Tom McCabe. He advised that Council's request for an additional 40mph speed limit would not accord with the NCC Speed Management Strategy so it would not be permissible. All in agreement for a copy of the email to be included in a letter to the Folly houses.

5.4. Post box on South of A148

Clerk presented letters received from Sir Henry Bellingham MP and Moya Greene of Royal Mail. There was no mention of moving the post box. Ms Greene recommended that elderly/infirm parishioners who live on the south side of the A148 hand their mail to the postman when he delivers their post.

5.5. Church wall

Chairman advised that he had spoken with the builder who had originally agreed to carry out the repairs. The builder was still happy to do the work and planned to come to East Rudham shortly to meet with the Chairman.

5.6. Litter pick

The date of the litter pick had needed to be altered as no litter-picking kits were available on 18th March. The litter pick would now take place on 25th March.

5.7. Newsletter

The Spring Newsletter had been delivered. Cllr Mrs Weeks advised that she now had one new advertiser.

5.8. Noise from Back Lane premises

Clerk had written to the owner of the property in Back Lane advising that a neighbour had contacted Council to complain about machinery noise. The complainant said he would wait to see if the situation improved before contacting Borough Council.

5.9. Overgrown hedges

None reported.

5.10. Dog waste bin

Clerk advised that sponsors had come forward prepared to pay £100 towards the cost of a new dog waste bin. Clerk instructed to reply, thanking the sponsors, and advising that discussions are still taking place with the relevant agencies. Once discussions are complete the site for the second bin can be decided.

5.11 Parish Council representatives

Representatives are needed to represent Council on various local organisations. These are the Jacks Lane Windfarm Community Fund, MUGA, the co-ordinator for the bulk oil buying scheme, a representative on the Coxford Abbey Quarry liaison group, an attendee at Police meetings and a trustee for the Smeeth charity. Representatives will be appointed/confirmed at the Annual Parish Meeting in May.

5.12. Defibrillator

Chairman advised that a sponsor had come forward who would like to buy the defibrillator. An exact figure for the project is needed. Clerk to contact BT.

6. Planning matters

6.1. Planning applications for consideration

17/00467/F Mr D Colk

New road crossing and driveway at 6 Eye Lane East Rudham

Recommendation: support

6.2. Planning decisions

6.2.1. 17/00023/T3

Prior notification: Installation of a green Haldo Telemetry Pillar at Church Road [Station Road]

Consent granted dated 20th February - delegated decision

6.1.2. NCC C/2/2017/2004 Longwater Gravel Company

East Rudham: Coxford Abbey Quarry, Docking Road, Syderstone: variation of conditions 2 (approved plans), 5 (phased working), 22 (restoration contours), and 23 (restoration landscaping) of planning permission C/2/2015/2021 to allow removal of tree belt and amend scheme of extraction and restoration

No objections to NCC application dated 27th February

6.3. Other planning matters

6.3.1. NNDC PF/17/0084 Mr & Mrs Ringer

Conversion and extension of former RAF Radio Station, currently used as a barn, to one unit of holiday accommodation. Former RAF Radio Station, Station Road, Helhoughton

Application withdrawn

6.3.2. CIL update

7. Financial matters and authorisation of payments

7.1. Balances at 1st March 2017

Investment Ac		576.79
Business Premium Ac		9.65
Community Ac		7750.15
Unpresented cheques		
101515	25.93	
101516	227.91	
101517	230.40	

Total funds 8336.59

7.2. Receipts

100296 Coburn Vehicle Systems (newsletter adverts) 48.00

7.3. Payments

Clerk sought authorisation for the following payments:

DD 2 Mar SSE (streetlight power 2 Feb - 1 Mar)

35.39	VAT 1.76	Subtotal	37.15
5.45	VAT 0.27	Subtotal	5.72
		Total	42.87

101518 K & M Lighting Services Ltd (streetlight maintenance Mar '17)

21.61	VAT 4.32	Total	25.93
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101519 Mrs I Woods (Clerk's salary Mar '17) 227.91

101520 BCKLWN (newsletter printing) 64.83

101521 R Kendle (reimbursement for Johnson Bros invoice for spray)

23.00	VAT 4.60	Total	27.60
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101522 A Elburn (reimbursement of Morrisons invoice for mower fuel)

37.51	VAT 7.50	Total	45.01
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This authorisation was granted, cheques signed by Chairman and Cllr Pearson.

Resolved to authorise the payments.

7.4. Other financial matters

7.4.1. Transparency Fund application

Clerk advised that a grant application for £259.37 had been made to the Transparency Fund.

7.4.2. Workplace pension

Clerk had carried out research and advised that a workplace pension would only be put in place if she requested one.

7.4.3. Cost of new bus shelter

The total cost of the new bus shelter on A148 was £10745. Grants totalled £5587, so the actual cost to the parish was £5158.

7.4.4. New mower

Chairman advised that the mower was ready for delivery but there had been a problem with the first vehicle registration. Chairman sought Council's consent to draw a cheque as soon as the mower was delivered. All in agreement.

Resolved that a cheque can be drawn for the mower as soon as the invoice is received.

7.4.5. Cemetery rates

An invoice for £722.30 had been received but with transitional adjustment of £478.67 and Small Business Rate Relief of £243.63 annual liability is nil.

7.4.6. New audit arrangements

Norfolk ALC advised that councils should continue with existing audit arrangements for financial year 2016/17n new appointments become effective on 1st April 2017.

8. Items from Borough Council

8.1. Community Infrastructure Levy

A letter received from Amanda Driver was presented advising that more information regarding CIL is now available on the Borough Council website.

9. Items from County Council

None received.

10. Items from Norfolk ALC/SLCC

10.1. Weekly newsletters

10.2. Spring Conference

The NALC Spring Conference will take place at Swaffham on 24th May. Cost will be £55 plus VAT for members. All in agreement for the Clerk to attend, fee to be shared with Helhoughton PC.

11. Items from Police

11.1. Newsletter

For the folder.

11.2. SNAP meetings

Clerk advised that in future SNAP meetings may be held on Wednesday evenings so it would now be possible for councillors to attend.

12. Items regarding Open Spaces

12.1. Play equipment inspection and report

Cllr Horsfield reported that the bark had been raked. He was concerned that a split down the grain had developed at the top of the stilt post. It was uncertain as to how this might be resolved. Cllr Mines will carry out the inspection until the April meeting.

12.2. Bonfires

Cllr Mines was concerned about bonfires. All in agreement for an article to be included in the next newsletter asking villagers to consider their neighbours when lighting bonfires.

12.3. Sale of Cemetery seats

Chairman advised that a person would like to buy the Cemetery seats. Cllr Pearson proposed that Chairman be authorised to sell the seats. All in agreement.

Resolved that Chairman be authorised to sell Cemetery seats.

12.4. Blocked storm drains

Storm drains in Station Road are blocked. Chairman to contact Highways.

13. Other correspondence

13.1. Clerks and Councils Direct No 110

For the folder.

13.2. email re website link to MUGA

An email received from Mr Tony Dessent was presented, requesting a link to MUGA on the parish website. All in agreement.

13.3. email re disabled parking outside school

An email received from Mr Roger Stoner was presented. Mr Stoner requested support from Council to obtain a disabled parking bay outside the school. All agreed a better solution would be to allow Mr Stoner to use the entrance used by staff when dropping off and collecting his daughter. Clerk to write to Headteacher Mrs Allen.

13.4. Glasdon brochure

For the folder.

13.5. Interprint printing leaflet

For the folder.

14. Items for inclusion on next agenda

14.1. Future of village store with post office.

15. Date of next meeting

Tuesday 18th April 2017 in the Rudhams Village Hall at 7.00pm

There being no further business meeting closed at 9.14pm