

## EAST RUDHAM PARISH COUNCIL

Minutes of meeting held on 16th May 2017 in the Rudhams Village Hall at 8.30pm

**1. Present:** Cllr A Elburn (Chair), Cllr M Wragg, Cllr J Horsfield  
Cllr Mrs R Weeks, Cllr H Mines, Cllr Mrs S Jones, Cllr D Hatherly

**In attendance:** The Clerk

**Parishioners:** Three

Apologies for absence were received from Cllr Pearson, Cllr Dawson, Cllr Chenery of Horsbrugh.

### **2. Declarations of Interest**

Chairman declared an interest as husband of the Burial Clerk.

**3. Minutes** of meeting held on 18th April 2017 had been circulated. Cllr Mines proposed the Minutes were accepted. All in favour. **Resolved to approve the Minutes.**

### **4. Report by County/Borough Councillor**

Cllr Chenery had given apologies for absence.

### **5. Updates on recent items**

#### **5.1. SAM2 signs**

Chairman advised that the signs were expected to be delivered in late June. Invoices would be forwarded to Norfolk County Council.

#### **5.2. Jack's Lane Wind Farm Community Benefit Fund**

Cllr Horsfield advised that a decision on the grant application for the seats would be made on 24th May. £40,083 was available, but he understood more applications had been received than funds were available. Cllr Horsfield sought Council's consent to place an order for the seats as soon as he knew that the application had been successful. Chairman proposed he place the order, all in agreement. Cllr Mines considered a bench, rather than a seat, was more appropriate for the site opposite the Cemetery.

#### **5.3. Church wall**

Chairman said he was waiting for the builder to advise when work could start.

#### **5.4. Dog waste bin**

Chairman advised he had spoken with Highways about the possible sites but had not yet received an answer.

#### **5.5. Adoption of telephone box/defibrillator**

A contract had been received from BT. BT recommend a particular defibrillator. Cost of that defibrillator to be investigated. All in favour of the contract being signed. Chairman signed the contract on behalf of Council.

**Resolved to sign the contract with BT to adopt the phone box.**

#### **5.6. Website host**

Ian George had advised that he, or his son, were prepared to continue hosting the website but the cost would increase to £125. Clerk to contact Malcolm Tibble for information on the Car Scheme website.

#### **5.7. Report on Community Car Scheme AGM**

Cllr Horsfield and Cllr Mrs Jones had attended the AGM. Cllr Mrs Jones was concerned at the apparent expectation that parish councils would make annual donations to the Scheme.

#### **5.8. Overgrown hedges**

None at present.

#### **5.9. Village store with post office**

Chairman advised that the village store and post office would close. Cllr Mines proposed that a letter of thanks be sent to Mrs Rayfield. All in agreement.

#### **5.10. Station Road speed limit signage**

An email received from Simon Atkins NCC was presented advising that the works would be completed by 30th May.

### **6. Planning matters**

#### **6.1. Planning applications for consideration**

**17/00807/F** Demolition of existing rear projection and construction of new extension at The Old George, Station Road

Recommendation: support

#### **6.2. Planning decisions**

**17/00467/F**

6 Eye Lane - new road crossing and driveway

Application permitted 27th April 2017 - delegated decision

#### **6.3. Other planning matters**

##### **6.3.1. Building work in Bagthorpe Road**

A complaint had been received from a resident in Bagthorpe Road that work was taking place at 44 Bagthorpe Road without planning consent. The owner of the property was present and explained that he believed the height of the building was such that no planning consent was needed, and the building could be constructed under Building Regulations. Chairman thanked the resident for attending the meeting and said that following receipt of the complaint Borough Planning had been contacted.

### **7. Financial matters and authorisation of payments**

#### **7.1. Balances at 1st May 2017**

Investment Ac		576.78
Business Premium Ac		9.65
Community Ac		16489.35
Unpresented cheques		
101525	25.93	
101527	142.72	
	<b>Total funds</b>	<b>16907.13</b>

#### **7.2. Receipts**

DC BCKLWN (precept and grant)	12764.00
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DC NCAPTC (Transparency Fund grant) 259.37

### **7.3. Payments**

Clerk sought authorisation for the following payments:

Came & Company (mower insurance) 165.00

Chairman explained that Alan Boswell group had asked £500 to insure the new mower. A quote had been sought from Came and Company who quoted £150.00 plus £15.00 IPT, totalling £165.00.

**DD SSE 3 May (streetlight power 4 Apr - 2 May)**

36.58 VAT 1.82	Subtotal	38.40	
5.54 VAT 0.27	Subtotal	5.81	
	Total		44.21

K&M Lighting Services Ltd (streetlight maintenance May '17)

21.61 VAT 4.32	Total	25.93
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I Woods (Clerk's salary May '17 233.16 + 5.25 April '17) 238.41

John W Doubleday Ltd (oil filter, turf guard, V-belt)

71.59 VAT 14.32	Total	85.91
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Came & Company (insurance renewal)

758.20 IPT 90.98	Total	849.18
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BT (adoption of telephone box) 1.00

J A Lee (internal audit financial year 2016/17) 50.00

A Elburn re Fakenham Auto Electrical invoice (number plates for mower)

8.50 VAT 1.70	Total	10.20
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This authorisation was granted, cheques signed by Chairman and later by Cllr Dawson.

**Resolved to approve the payments.**

### **7.4. Other financial matters**

#### **7.4.1. Internal audit**

Mr John Lee had carried out the internal audit and found all to be in order. Chairman presented Mr Lee's report.

#### **7.4.2. Approval of Annual Return**

Chairman read out the Annual Governance Statement for consideration by Council. Council responded to all statements in the affirmative. Chairman signed the Annual Governance Statement on behalf of Council and signed the Accounting Statements to confirm approval by Council.

**Resolved to approve the Annual Return.**

## **8. Items from Borough Council**

**8.1. Ward boundaries review briefing 22 June Town Hall, King's Lynn 6pm**

**8.2. West Norfolk Recycling Rewards**

Email forwarded to Cllr Mrs Weeks for inclusion in newsletter.

## **9. Items from County Council**

None received.

## **10. Items from Norfolk ALC/SLCC**

### **10.1. Weekly newsletters**

Forwarded to Council members.

### **10.2. SLCC AGM**

Clerk had attended the SLCC AGM and training day on 21st April. There had been very informative presentations. Printouts of presentations to be circulated in the folder.

## **11. Items from Police**

### **11.2. SNAP minutes and agenda**

For the folder.

### **11.3. Hunstanton newsletter**

Clerk had attended the SNAP meeting in Dersingham on 10th May. She had expressed concern regarding the lack of local crime figures in the new newsletters but had been advised that the format was that recommended by the Police and Crime Commissioner. She was advised that crime figures specific to each village could be found on Police Connect.

## **12. Items regarding Open Spaces**

### **12.1. Play equipment inspection and report**

Cllr Hatherly had carried out the visual inspection and found all to be in order, although the fence on the top of the mound was slightly unstable. Chairman had replaced the plank in the seat.

### **12.2. New equipment in play park**

Cllr Mrs Jones asked if it would be possible to provide a new piece of equipment. To be included on the agenda for the June meeting.

### **12.3. Grit bin**

Cllr Mines reported that the grit bin in Eye Lane had been moved.

### **12.4. Back Lane sign**

Cllr Hatherly asked if Council were aware that the road sign for Back Lane could only be seen from one direction.

## **13. Other correspondence**

### **13.1. Clerks and Councils Direct No. 111**

For the folder.

### **13.2. Environment Agency - summary of proposed works re River Tat**

For the folder.

### **13.3. Letter from PCC**

A letter received from Joan Woodard, PCC Secretary, was presented. She apologised for Council not having been advised that a lock had been placed on the Church gate, and provided the lock combination for future use.

## **14. Date of next meeting**

Tuesday 20th June 2017

There being no further business Chairman closed the meeting at 9.53pm